



## Information for Clubs

Gymnastics Victoria's Return to Gymnastics Toolkit sets out a range of essential business and operational actions we recommend to Clubs to undertake when considering return to sport following the COVID-19 pandemic. Below are some key tips to help Clubs get ready for the **Return to Gymnastics**.

### Prepare Your Business

1

- Read, understand and follow continually updated State and National Regulations and Guidelines
- Appoint a COVID-19 Safety Coordinator to be responsible for Action Plans and be the key contact point for all COVID-19 matters
- If eligible, apply for a Community Sport Sector Short-term Survival Package grant of \$1,000.
- Complete the Gymnastics Victoria Organisation Action Plan to help prepare your club with Strategic, Financial, Compliance & Policy, Stakeholder Management, Health & Safety, Risk Management, People Management (Staff) and Communication Plans in readiness for **Return to Gymnastics**

### Prepare Your Venue

2

- Complete the Gymnastics Victoria Venue Action Plan to help prepare your club with People Management (Staff & Contractors, Athletes & Families), Health & Safety (First Aid & Screening), Venue & Equipment Plans in readiness for **Return to Gymnastics**, including the completion of the following checklists:
  - Preparation of Training/Competition Environments
  - Club Surface & Equipment Cleaning Checklist for Non-Gymnastics Equipment
  - Club Surface & Equipment Cleaning Checklist Recommended Cleaning of Gymnastics Equipment

### Prepare Your Members

3

- Share the information on protocols that must be followed at your gym and the rules for the start, during and end of training
- Follow and Promote Good Hygiene Practices
- Support Coaches to prepare appropriate **Return to Gymnastics** training plans for all members
- At all times reinforce the message that **'if you are unwell, stay home'**

### Communication

4

- Consider the best ways you can communicate the new protocols with your athletes, you might want to consider an online information session – ensure you use club approved communication channels
- Communicate clearly and concisely with your members to re-engage athletes and families
- Ensure that there is clear, well placed signage throughout the gym

### Advise Your Landlord or LGA (Local Government Area)

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- Work with your landlord and other venue users to ensure there is agreement on responsibility for management of spaces in your venue such as cleaning requirements
- Work with your Local Government Area to understand if they have any requirements prior to commencing. The Gymnastics Victoria Organisation and Venue Action Plans have been designed using the VicSport Requirements and information from Sport Australia and Gymnastics Australia