



RULES OF ASSOCIATION

Nunawading Gymnastics & Sports Club Inc.

as per the

INCORPORATION REFORM ACT (2012)

For an

INCORPORATED ASSOCIATION

Dated: October 2021

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1. Name

The name of the incorporated association is

Nunawading Gymnastics & Sports Club Inc.

In these Rules called the "Association".

2. Aims

At NGSC, we actively foster a supportive and safe environment for all our participants so that everyone can achieve their personal development goals within recreational or competitive gymnastics. We offer:-

- Diverse and well-structured gymnastics programs that include and encourage all gymnasts.
- Qualified and well-supported coaching in various gymnastics disciplines and levels. Our coaches encourage the involvement and guide the development of every gymnast.
- An inclusive, family-friendly sports environment that intentionally promotes participation and contribution of all.
- Training and mentoring of our coaches in accordance with the requirements of GV/GA. We also provide structured pathways for new trainee coaches.
- Training and coaching for our judges. We intentionally encourage members of our community to enter training pathways to become a judge in any of our gymsports.

3. Definitions

In these Rules, unless the contrary intention appears:

- **Act** means the **Associations Incorporation Reform Act 2012 (Vic)**;
- **Committee** means the committee of management of the Association;
- **Financial year** means the year ending on 30 June;
- **General meeting** means a general meeting of members convened in accordance with **Clause 13**. Also referred to as **AGM**
- **Member** means a current financial member of the Association;
Ordinary member of the committee means a member of the committee who is not an officer of the Association under **Clause 22**;
- **Regulations** means regulations under the Act;
- **Relevant documents** has the same meaning as in the Act.

3.1. In these Rules, a reference to the Secretary of an Association is a reference

3.1.1. If a person holds office under these Rules as Secretary of the Association, to that person;

3.1.2. In any other case, to the **Public Officer** of the Association.

3.2. The Association operates as a Not For Profit entity as per the current Act. The assets and income of the Association shall be applied solely to further its objects and no portion shall be distributed directly or indirectly to the members of the Association except as genuine compensation for services rendered or expenses incurred on behalf of the Association.

4. Alteration of the rules

These Rules and the Statement of Purposes of the Association must not be altered except in accordance with the Act.

5. Membership, Entry Fees and Subscription

- 5.1. A person who applies and is approved for membership as provided in these Rules is eligible to be a member of the Association on payment of term fees as set by the committee each year.
- 5.2. An applicant for membership becomes a member and is entitled to exercise the rights of membership when he or she becomes a financial member. Re **Clause 5.1**
- 5.3. If the committee rejects an application, the committee must, as soon as practicable, notify the applicant in writing that the application has been rejected.
- 5.4. A right, privilege, or obligation of a person by reason of membership of the Association-
 - 5.4.1. Is not capable of being transferred or transmitted to another person
 - 5.4.2. Terminates upon the cessation of membership whether by death, resignation or otherwise.
- 5.5. Fees as set by the committee each year are payable on 25th of each month.

6. Register of Members

- 6.1. To be kept by the Club Administrators in the form of a database for each member to complete prior to commencement of first class.
- 6.2. The database is available for inspection free of charge by any member of the committee or coaches as required to contact parents and not for other members to view.
- 6.3. A member may make a copy of their own registration card.
- 6.4. For eligibility to vote refer **Clause 17**

7. Ceasing Membership

- 7.1. A member of the Association who has paid all monies due and payable by a member to the Association will be deemed having ceased membership if absent without contact for more than four weeks.
- 7.2. The member ceases to be a member if the member notifies the association in writing

8. Discipline, Suspension and Expulsion of Members

- 8.1. Subject to these Rules, if the committee is of the opinion that a member has refused or neglected to comply with these Rules, or has been guilty of conduct unbecoming a member or prejudicial to the interests of the Association, the committee may by resolution
 - 8.1.1. Suspend that member from membership of the Association for a specified period;
 - 8.1.2. Expel that member from the Association
- 8.2. A resolution of the committee under **Clause 8.1** does not take effect unless
 - 8.2.1. At a meeting held in accordance with **Clause 8.3**, the committee confirms the resolution;
 - 8.2.2. If the member exercises a right of appeal to the Association under this rule, the Association confirms the resolution in accordance with this rule.
- 8.3. A meeting of the committee to confirm or revoke a resolution passed under **Clause 8.1** must be held not earlier than 14 days, and not later than 28 days, after notice has been given to the member in accordance with **Clause 8.4**.
- 8.4. For the purposes of giving notice in accordance with **Clause 8.3**, the Secretary must, as soon as practicable, cause to be given to the member a written notice
 - 8.4.1. Setting out the resolution of the committee and the grounds on which it is based
 - 8.4.2. Stating that the member, or his or her representative, may address the committee at a meeting to be held not earlier than 14 days and not later than 28 days after the notice has been given to that member;
 - 8.4.3. Stating the date, place and time of that meeting;
 - 8.4.4. Informing the member that he or she may do one or both of the following
 - 8.4.4.1. Attend that meeting;
 - 8.4.4.2. Give to the committee before the date of that meeting a written statement seeking the revocation of the resolution;
 - 8.4.5. Informing the member that, if at that meeting, the committee confirms the resolution, he or she may, not later than 48 hours after that meeting, give the Secretary a notice to the effect that he or she wishes to appeal to the Association in general meeting against the resolution.
- 8.5. At a meeting of the committee to confirm or revoke a resolution passed under **Clause 8.1**, the committee must
 - 8.5.1. Give the member, or his or her representative, an opportunity to be heard;
 - 8.5.2. Give due consideration to any written statement submitted by the member;
 - 8.5.3. Determine by resolution whether to confirm or to revoke the resolution.
- 8.6. If at the meeting of the committee, the committee confirms the resolution, the member may, not later than 48 hours after that meeting, give the Secretary a notice to the effect that he or she wishes to appeal to the Association in general meeting against the resolution.

- 8.7. If the Secretary receives a notice under **Clause 8.6**, he or she must notify the committee and the committee must convene a general meeting of the Association to be held within 21 days after the date on which the Secretary received the notice.
- 8.8. At a general meeting of the Association convened under **Clause 8.7**
- 8.8.1. No business other than the question of the appeal may be conducted;
 - 8.8.2. The committee may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution;
 - 8.8.3. The member, or his or her representative, must be given an opportunity to be heard;
 - 8.8.4. The members present must vote by secret ballot on the question whether the resolution should be confirmed or revoked.
- 8.9. A resolution is confirmed if, at the general meeting, not less than two-thirds of the members vote in person, or by proxy, in favour of the resolution. In any other case, the resolution is revoked.

9. Disputes and Mediation

- 9.1. The grievance procedure set out in this rule applies to disputes under these Rules between
- 9.1.1. A member and another member;
 - 9.1.2. A member and the Association.
- 9.2. The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.
- 9.3. If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.
- 9.4. The mediator must be
- 9.4.1. A person chosen by agreement between the parties, or
 - 9.4.2. In the absence of agreement
 - 9.4.2.1. In the case of a dispute between a member and another member, a person appointed by the committee of the Association; or
 - 9.4.2.2. In the case of a dispute between a member and the Association, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria (Department of Justice).
- 9.5. A member of the Association can be a mediator.
- 9.6. The mediator cannot be a member who is a party to the dispute.
- 9.7. The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- 9.8. The mediator, in conducting the mediation, must
- 9.8.1. Give the parties to the mediation process every opportunity to be heard;
 - 9.8.2. Allow due consideration by all parties of any written statement submitted by any party;

- 9.8.3. Ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- 9.9. The mediator must not determine the dispute.
- 9.10. If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

10. Annual General Meetings

- 10.1. The Annual General Meeting (AGM) of the club shall be held in October of each year.
- 10.2. The notice convening the annual general meeting must specify that the meeting is an annual general meeting.
- 10.3. The ordinary business of the annual general meeting shall be
 - 10.3.1. To confirm the minutes of the previous annual general meeting and of any general meeting held since that meeting;
 - 10.3.2. To receive from the committee reports upon the transactions of the Association during the last preceding financial year;
 - 10.3.3. To elect officers of the Association and the ordinary members of the committee;
 - 10.3.4. To receive and consider the statement submitted by the Association in accordance with section 30 of the Act.
- 10.4. The annual general meeting may conduct any special business of which notice has been given in accordance with these Rules.
- 10.5. The club has the power at the AGM to appoint LIFE MEMBERS as per **Appendix 1**

11. Special General Meetings

- 11.1. In addition to the annual general meeting, any other general meetings may be held in the same year.
- 11.2. All general meetings other than the annual general meeting are special general meetings.
- 11.3. The committee may, whenever it thinks fit, convene a special general meeting of the Association.
- 11.4. If, but for this sub-rule, more than 15 months would elapse between annual general meetings, the committee must convene a special general meeting before the expiration of that period.
- 11.5. The committee must, on the request in writing of members representing not less than 10 financial members, convene a special general meeting of the Association.
- 11.6. The request for a special general meeting must

- 11.6.1. State the objects of the meeting;
- 11.6.2. Be signed by the members requesting the meeting;
- 11.6.3. Be sent to the address of the Secretary.
- 11.7. If the committee does not cause a special general meeting to be held within one month after the date on which the request is sent to the address of the Secretary, the members making the request, or any of them, may convene a special general meeting to be held not later than 3 months after that date.
- 11.8. If a special general meeting is convened by members in accordance with this rule, it must be convened in the same manner so far as possible as a meeting convened by the committee and all reasonable expenses incurred in convening the special general meeting must be refunded by the Association to the persons incurring the expenses.

12. Special Business

All business that is conducted at a special general meeting and all business that is conducted at the annual general meeting, except for business conducted under the rules as ordinary business of the annual general meeting, is deemed to be special business.

13. Notice of General Meetings

- 13.1. The Secretary of the Association, at least 14 days, or if a special resolution has been proposed at least 21 days, before the date fixed for holding a general meeting of the Association, must cause to be sent to each member of the Association, a notice stating the place, date and time of the meeting and the nature of the business to be conducted at the meeting.
- 13.2. Notice may be sent
 - 13.2.1. By prepaid post to the address appearing in the register of members; or
 - 13.2.2. By electronic transmission.
 - 13.2.3. By Public Display
- 13.3. No business other than that set out in the notice convening the meeting may be conducted at the meeting.
- 13.4. A member intending to bring any business before a meeting may notify in writing, or by electronic transmission, the Secretary of that business, who must include that business in the notice calling the next general meeting.

14. Quorum at General Meetings

- 14.1. No item of business may be conducted at a general meeting unless a quorum of members entitled under these Rules to vote is present at the time when the meeting is considering that item.
- 14.2. Ten (10) members personally present (being members entitled under these Rules to vote at a general meeting) constitute a quorum for the conduct of the business of a general meeting.
- 14.3. If, within half an hour after the appointed time for the commencement of a general meeting, a quorum is not present
 - 14.3.1. In the case of a meeting convened upon the request of members, the meeting must be dissolved;
 - 14.3.2. In any other case, the meeting shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the Chairperson at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place.
- 14.4. If at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members personally present (being not less than 3) shall be a quorum.

15. Presiding at General Meetings

- 15.1. The President, or in the President's absence, the Vice-President or Treasurer, shall preside as Chairperson at each general meeting of the Association.
- 15.2. If the President, Vice-President or Treasurer are absent from a general meeting, or are unable to preside, the members present must select one of their number to preside as Chairperson.

16. Adjournment of Meetings

- 16.1. The person presiding may, with the consent of a majority of members present at the meeting, adjourn the meeting from time to time and place to place
- 16.2. No business may be conducted at an adjourned meeting other than the unfinished business from the meeting that was adjourned.
- 16.3. If a meeting is adjourned for 14 days or more, notice of the adjourned meeting must be given in accordance with **Clause 13**.
- 16.4. Except as provided in **Clause 16.3**, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned meeting.

17. Voting at General Meetings

- 17.1. Upon any question arising at a general meeting of the Association, a member has one vote only.
- 17.2. All votes must be given personally
- 17.3. In the case of an equality of voting on a question, the Chairperson of the meeting is entitled to exercise a second or casting vote.
- 17.4. A member is not entitled to vote at a general meeting unless all moneys due and payable by the member to the Association have been paid.

18. Poll at General Meetings

- 18.1. If at a meeting a poll on any question is demanded by not less than 3 members, it must be taken at that meeting in such manner as the Chairperson may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.
- 18.2. A poll that is demanded on the election of a Chairperson or on a question of an adjournment must be taken immediately and a poll that is demanded on any other question must be taken at such time before the close of the meeting as the Chairperson may direct.
- 18.3. A poll taken will be by secret ballot

19. Manner of Determining whether Resolution Carried

If a question arising at a general meeting of the Association is determined on a show of hands

- 19.1. A declaration by the Chairperson that a resolution has been
 - 19.1.1. Carried; or
 - 19.1.2. Carried unanimously; or
 - 19.1.3. Carried by a particular majority; or
 - 19.1.4. Lost; and
- 19.2. An entry to that effect in the minute book of the Association

is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

20. Proxies

Proxy Votes will not be accepted at the AGM or Special General Meetings, or any other meeting held by the Association.

21. Committee of Management

- 21.1. The affairs of the Association shall be managed by the committee of management.
- 21.2. The committee
- 21.2.1. Shall control and manage the business and affairs of the Association;
 - 21.2.2. May, subject to these Rules, the Act and the Regulations, exercise all such powers and functions as may be exercised by the Association other than those powers and functions that are required by these Rules to be exercised by general meetings of the members of the Association; and
 - 21.2.3. Subject to these Rules, the Act and the Regulations, has power to perform all such acts and things as appear to the committee to be essential for the proper management of the business and affairs of the Association.
- 21.3. Subject to section 23 of the Act, the committee shall consist of
- 21.3.1. The officers of the Association;
 - 21.3.2. Up to 8 ordinary members

each of whom shall be elected at the annual general meeting of the Association in each year.

22. Office Holders

- 22.1. The officers of the Association shall be
- 22.1.1. President; 2 Year
 - 22.1.2. Vice-President; 2 years
 - 22.1.3. Treasurer; 2 years
 - 22.1.4. Secretary. 2 years
- 22.2. The provisions of **Clause 23**, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices referred to in **Clause 22.1**.
- 22.3. Each officer of the Association shall hold office for the following years as referred to in **Clause 22.1** from the date appointed. Each officer will be eligible for re-election once term has been completed at the (AGM) until the annual general meeting next after the date of his or her election but is eligible for re-election.
- 22.4. In the event of a casual vacancy in any office referred to in **Clause 22.1**, the committee may appoint one of its members to the vacant office and the member appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of the appointment.

23. Ordinary Members of the Committee

- 23.1. Subject to these Rules, each ordinary member of the committee shall hold office until the annual general meeting next after the date of election but is eligible for re-election.
- 23.2. In the event of a casual vacancy occurring in the office of an ordinary member of the committee, the committee may appoint a member of the Association to fill the vacancy and the member appointed shall hold office, subject to these Rules, until the conclusion of the annual general meeting next following the date of the appointment.
- 23.3. Duties of the Ordinary members shall be:
 - 23.3.1. Maintenance Officer
 - 23.3.2. Publicity Officer
 - 23.3.3. Working Bee Coordinator
 - 23.3.4. General Members

24. Election of Officers and Ordinary Committee Members

- 24.1. Nominations of candidates for election as officers of the Association or as ordinary members of the committee must be
 - 24.1.1. Made in writing, signed by two members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
 - 24.1.2. Delivered to the Secretary of the Association not less than 7 days before the date fixed for the holding of the annual general meeting.
- 24.2. A candidate may only be nominated for one office, or as an ordinary member of the committee, prior to the annual general meeting.
- 24.3. If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations may be received at the annual general meeting.
- 24.4. If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- 24.5. If the number of nominations exceeds the number of vacancies to be filled, a secret ballot must be held.
- 24.6. The ballot for the election of officers and ordinary members of the committee must be conducted at the annual general meeting
- 24.7. In the event that the position of President cannot be filled by a financial member or parent of financial member of the club then a nomination for a parent of a current coach or a person who has been affiliated with the club for more than three (3) years will be accepted.

25. Vacancies

- 25.1. The office of an officer of the Association, or of an ordinary member of the committee, becomes vacant if the officer or member—
- 25.1.1. Ceases to be a member of the Association; or
 - 25.1.2. Becomes an insolvent under administration within the meaning of the Corporations Law; or
 - 25.1.3. Resigns from office by notice in writing given to the Secretary.

26. Meetings of the Committee

- 26.1. The committee must meet at least 6 times in each year at such place and such times as the committee may determine.
- 26.2. Special meetings of the committee may be convened by the President or by any 4 members of the committee.

27. Notice of Committee Meetings

- 27.1. Written notice of each committee meeting must be given to each member of the committee at least 2 business days before the date of the meeting.
- 27.2. Written notice must be given to members of the committee of any special meeting specifying the general nature of the business to be conducted and no other business may be conducted at such a meeting.

28. Quorum for Committee Meetings

- 28.1. Any 4 members of the committee constitute a quorum for the conduct of the business of a meeting of the committee.
- 28.2. No business may be conducted unless a quorum is present.
- 28.3. If within half an hour of the time appointed for the meeting a quorum is not present
- 28.3.1. In the case of a special meeting, the meeting lapses;
 - 28.3.2. In any other case, the meeting shall stand adjourned to the same place and the same time and day in the following week.

29. Presiding at Committee Meetings

At meetings of the committee

- 29.1. The President or, in the President's absence, the Vice-President or Treasurer presides; or
- 29.2. If the President, Vice-President and Treasurer are absent, or are unable to preside, the members present must choose one of their number to preside.

30. Voting at Committee Meetings

- 30.1. Questions arising at a meeting of the committee, or at a meeting of any sub-committee appointed by the committee, shall be determined on a show of hands or, if a member requests, by a poll taken in such manner as the person presiding at that meeting may determine.
- 30.2. Each member present at a meeting of the committee, or at a meeting of any sub-committee appointed by the committee (including the person presiding at the meeting), is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

31. Removal of Committee Member

- 31.1. The Association at a general meeting may, by resolution, remove any member of the committee before the expiration of the member's term of office and appoint another member in his or her place to hold office until the expiration of the term of the first-mentioned member.
- 31.2. A member who is the subject of a proposed resolution referred to in **Clause 31.1** may make representations in writing to the Secretary or President of the Association (not exceeding a reasonable length) and may request that the representations be provided to the members of the Association.
- 31.3. The Secretary or the President may give a copy of the representations to each member of the Association or, if they are not so given, the member may require that they be read out at the meeting.

32. Minutes of Meetings

The Secretary of the Association must keep minutes of the resolutions and proceedings of each general meeting, and each committee meeting, together with a record of the names of persons present at committee meetings.

33. Funds

- 33.1. The Treasurer of the Association must
 - 33.1.1. Oversee the duties of the Club Administrator in relation to the collection and receipt of all moneys due to the Association and all payments authorised by the Association;
 - 33.1.2. Oversee the duties of the Club Administrator in keeping correct accounts and books showing the financial affairs of the Association with full details of all receipts and expenditure connected with the activities of the Association.
- 33.2. All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by two members of the committee.
- 33.3. The funds of the Association shall be derived from entrance fees, annual subscriptions, donations and such other sources as the committee determines.

34. Seal

- 34.1. The common seal of the Association must be kept in the custody of the Secretary.
- 34.2. The common seal must not be affixed to any instrument except by the authority of the committee and the affixing of the common seal must be attested by the signatures either of two members of the committee or, of one member of the committee and of the Public Officer of the Association.

35. Notice to Members

Except for the requirement in **Clause 11**, any notice that is required to be given to a member, on behalf of the Association, under these Rules may be given by

- 35.1. Delivering the notice to the member personally;
- 35.2. Sending it by prepaid post addressed to the member at that member's address shown in the register of members;
- 35.3. Electronic transmission, if the member has requested that communication can be in this manner.

36. Winding up

In the event of the winding up or the cancellation of the incorporation of the Association, the assets of the Association must be disposed of in accordance with the provisions of the Act.

The Association shall be dissolved or wound up except by consent of three-fourths of those present at a Special General Meeting of members called specially for that purpose.

Upon winding-up or dissolution of the Association there remains, after satisfaction of all debts and liabilities, and any assets or property whatsoever the same shall not be paid or distributed to any member of the Association but shall be given or transferred to some organisation having objects similar of the Association and which shall prohibit the distribution of its income and property amongst its members to an extent at least as great as is imposed on the Association, such organisation to be determined by the members of the Association, with the approval of the Department.

37. Custody and inspection of books and records

- 37.1. Except as otherwise provided in these Rules, the Secretary must keep in his or her custody or under his or her control all books, documents and securities of the Association.
- 37.2. All accounts, books, securities and any other relevant documents of the Association must be available for inspection free of charge by any member upon request.
- 37.3. A member may make a copy of any accounts, books, securities and any other relevant documents of the Association.

Appendix 1 – Life Membership Criteria

The club has the power at the AGM to appoint LIFE MEMBERS

Life membership is an honour bestowed on individual members who's exceptional, loyal and outstanding service and contribution has provided measurable benefit to the Association over an extended period of time.

Life Membership is the highest recognition that can be awarded onto a member in acknowledgement of exceptional service and contribution; it should retain its prestige and not be awarded easily.

Processes and Criteria

Nomination

- I. Any person involved with the Association can be nominated by any current member with the nomination seconded by one other current member.
- II. Nominations should include the nominator's reasons for putting forward the candidate with the support of favourable applications demonstrating minimum service requirements and examples meeting the criteria.
- III. This should be a written document and signed by the nominating members and passed to the secretary to be tabled at the next meeting.
- IV. Life Membership cannot be nominated by or supported by an immediate family member.
- V. In the event that the nominee is serving on the general committee at the time of nomination, that person must be disqualified from any deliberation on the nomination.
- VI. A simple majority of a quorum of the general committee is sufficient for the nomination to be pursued. At this time the general committee shall appoint an individual or subcommittee to further research the nomination and report back to the committee.
- VII. In the event that the committee believes the nomination is worthy of life membership a $\frac{3}{4}$ majority is required to formalize the nomination.
- VIII. The general committee will present the nomination to the annual general meeting or special general meeting for the final ratification of the nomination and awarding of life membership.
- IX. Life Membership must be recorded in the Associations official records.
- X. The granting of life membership and the recipients service to the Association must be publicised in the Associations media and any other communication tool considered appropriate.

Criteria

Life membership should not be considered as a competitive matter and nominees must be considered individually and on their personal attributes and achievements and not in comparison to others. While it is inevitable that comparisons will be made with past recipients, direct comparisons should not be made.

Granting life membership is a balancing exercise. Criteria are provided as guidance, but it is the overall contribution of the nominee that must be evaluated. There is necessarily some subjectivity in the granting of life membership, nominees strengths against the various criteria will vary.

To assist with the nomination, some or all of the following criteria should be considered.

For any of the relevant criteria the nominee should have demonstrated an exceptional contribution, beyond the ordinary for an extended period of time, which has a measurable benefit to the Association and membership.

- I. Minimum 7 years' service to the Association.
- II. Has the nominee undertaken specific roles that contribute to the benefit of the association. These roles may include but not be restricted to – service on the committee, coordinator roles, fund raising activities, promotional and marketing, event roles.
- III. Has the nominee represented the Association with distinction on state or national sport committees?
- IV. Has the nominee represented the club at State or National competitions?
- V. Has the nominee demonstrated attitude and demeanour that reflects dedication to the values of the Association including good sportsmanship?
- VI. Has the nominee provided valued leadership around the Association and is considered a role model?

Objections and Retractions of Honorary Life Membership

In the case of an objection, the objecting member has to provide strong reasons and/or evidence that counteracts the fundamentals of the Life Membership selection criteria. The committee needs to provide and document evidence the final decision was based on.

Retraction of Life Membership bestowment may occur where the recipient has conducted him/herself in a manner that reflects directly and adversely on the image or activities of the Association. This provision will only be exercised in exceptional circumstances and will require the full support of the committee. As part of the deliberation the 'Life Member' in question is also to be given an opportunity to present his/her case for retention of his/her status.

Honorary Life Membership – Benefits

- I. Full membership for life with no fees. In the majority of cases this will be free membership for one family member attending the Association and the Life member will be an adult / parent / guardian.
- II. A commemorative badge.
- III. Recognition on the Club Honour Board.

Appendix 2 – Life Membership Nomination Form

Person being Nominated: _____

Endorsement 1

Member Endorsing Name: _____

Signature: _____ Date: _____

Endorsement 2

Member Endorsing Name: _____

Signature: _____ Date: _____

Please include with this nomination form written documentation supporting why the nominee should be considered for Life Membership referring to the Life Membership Criteria detailed in the NGSC INC Constitution.

Appendix 3 – Committee Nomination Form

Member Being Nominated: _____

Position Nominating for:

Officers of the Association

President

Vice-President

Treasurer

Secretary

Ordinary members

Maintenance Officer

Events / Fundraising Officer

Uniform Officer

Working Bee Coordinator

General Member

If General member, area of interest: _____

Endorsement 1

Member Endorsing Name: _____

Signature: _____ Date: _____

Endorsement 2

Member Endorsing Name: _____

Signature: _____ Date: _____

Nominee

I, the above stated nominee, agree to the nomination as stated on this form, and understand the role and commitment required.

Nominee Signature: _____

Date: _____